

# COOPERSVILLE FARMERS MARKET

## 2011 Vendor Registration

<b>Business:</b> _____
<b>Name:</b> _____
<b>Address:</b> _____
<b>Phone:</b> _____ <b>E-Mail:</b> _____
<b>Items for sale:</b> _____
_____

**\*\* The Coopersville Farmers Market accepts all Farm Produce, Flowers and Bedding Plants, Baked Goods, Arts & Crafts if homemade by vendor selling them – for a maximum of 2 stalls per week. Resale produce or other food items may not comprise more than 10% of a vendor’s inventory.**

***All vendors are requested to provide Opening Day Door-Prizes. Please let us know what you are able to donate and the approximate value.***

Please return this form to:

Cindy Timmerman  
Coopersville Farmers Market  
289 Danforth Street  
Coopersville MI 49404  
(616) 997-5164  
[ctimmerman@cityofcoopersville.com](mailto:ctimmerman@cityofcoopersville.com)



## Coopersville Farmers Market Guidelines

- ❖ The 2011 Coopersville Farmers Market is held in the North Main Pavilion on Wednesday, 8:00 a.m. – 1:00 p.m., May 25<sup>th</sup> through October 26<sup>th</sup> and at Veteran’s Memorial Park located at W. Randall Street, Friday May 27<sup>th</sup> through October 28<sup>th</sup>.
- ❖ A Pre-Season Farmers Market meeting will be held at 6:00 p.m. on Wednesday, May 11<sup>th</sup> at Coopersville City Hall 2<sup>nd</sup> Floor Training Room, 289 Danforth Street. All vendors and potential vendors are invited to attend. A review of the Market Guidelines and other information will be discussed.
- ❖ Vendor fees of \$4.00 per week or \$85.00 per season will be utilized in part for marketing and advertising and market expenses. Fees must be paid prior to set-up. Checks should be made out to City of Coopersville.
- ❖ Fresh fruits, vegetables, flowers/plants and products such as honey, maple syrup, cheese, soy candles/lotions are also acceptable. **It is the responsibility of the vendor to ensure that all Michigan Department of Agriculture rules & regulations are being properly executed. All vendors requiring licenses will be required to submit a copy to the Coopersville DDA for records.** A copy of the 2008 MDA Farmer’s Market Safety Guidelines can be found on our website: [www.coopersville.com/events](http://www.coopersville.com/events). Resale food items will be limited to no more than 10% of a vendor’s selection.
- ❖ Any vendor who wishes to sell handmade arts & crafts must first seek pre-approval. To do so please submit the above application along with a photo of your work. All crafts must be hand crafted by the exhibitor and may not be articles purchased for resale. Show sponsors reserve the right to remove items from the show which are deemed inappropriate.
- ❖ Vendors must clean the area they occupy prior to leaving. Large amounts of trash such as boxes, and rotted food items may **not** be deposited in the City/DDA owned trash receptacles.
- ❖ No smoking will be permitted at the market or within the immediate parking area surrounding the market.
- ❖ No animals are permitted at the market except to assist individuals with disabilities. Vendors may not bring their pets to the market.
- ❖ Other products may be approved at the discretion of the Downtown Development Marketing Director, Cindy Timmerman, (616) 997-5164 or [ctimmerman@cityofcoopersville.com](mailto:ctimmerman@cityofcoopersville.com).
- ❖ The Markets are operated on a first come, first served basis. The Wednesday market has 12 stalls with tables provided. Others may set up around the perimeter of the pavilion but must furnish their own tables. Friday market vendors must bring their own tables/chairs, etc.
- ❖ Vendors should check in with the Market Volunteer Patricia Bush or Cindy Timmerman or designee.
- ❖ The Coopersville Downtown Development Authority (D.D.A.) sponsors the Market for the sole purpose of providing a reason for people to come to the Historic Downtown district.

By signing here, I agree to abide by the rules of the Market and release the City of Coopersville and Downtown District Authority from any and all liability. In addition I take full responsibility for the safety and quality of my product(s) and release the city/DDA from any and all product liability.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_