



Board Member Commitment Letter

I _____ agree to serve as a member of the Coopersville Area Chamber of Commerce Board of Directors. I understand that my term of office begins _____ and extends for three years, ending _____.

As a member of the Board of Directors, I agree to:

- Abide by the Bylaws of the Coopersville Area Chamber of Commerce.
- Review and questions, as appropriate, all minutes and reports submitted to the Coopersville Area Chamber of Commerce Board of Directors.
- Actively participate in one or more Board committees.
- Help raise financial resources needed to fund Chamber matters.
- Make annual financial commitment by maintaining membership in good standing and occasional sponsorships as able, which will best benefit their business or area of interest or that of the Chamber.
- Attend all meetings of the Board, including special meetings, unless excused.
- Avoid any conflict of interest or appearance of a conflict with the management or interests of the Coopersville Area Chamber of Commerce.
- Participate in short and long range planning activities.
- Ensure effective fiscal controls and accountability.
- Is loyal to the Coopersville Area Chamber of Commerce and protects confidentiality of the organizational matters.
- Serve as a spokesperson for the Chamber programs and services.
- Assist in the development, approval and on-going supervision of the annual operating budget.
- Ensure the Coopersville Area Chamber of Commerce meets all legal and corporate requirements.
- Develops effective team relationships between Board and Staff.
- Support the final decisions of the Board.

I agree that if at any time I am unable to fulfill the commitments of a member of the Coopersville Area Chamber of Commerce Board of Directors, I will give appropriate notice of resignation to the President of the Board.

Signature and Date